



**BANK of ZAMBIA**

## **EMPLOYMENT OPPORTUNITY**

Bank of Zambia, an equal opportunity employer invites applications from suitably qualified Zambians to apply for the following vacant position:

### **BANK SUPERVISION DEPARTMENT**

#### **SENIOR ANALYST – LIQUIDATIONS (HO) (2 POSTS) GRADE: BOZ 6**

##### **Job Purpose**

Supervise activities of institutions under liquidations to facilitate the orderly winding up of the institutions in order to foster confidence and stability in the financial system.

##### **Main Accountabilities**

- Review and analyse reports and statements of affairs on institutions under liquidations, and prepare reports to inform management decision making;
- Initiate debt recovery measures for the settlement of outstanding debts by former borrowers of banks in liquidation;
- Develop policy and procedures to guide the operations of the liquidations;
- Evaluate debt settlement proposals and make appropriate recommendations to management;
- Evaluate the performance of banks in liquidation to ensure that the statutory obligations are attended to such as payment of depositors and other creditors;
- Initiate the disposal of assets and monitor the realizations of banks in liquidation and make recommendations to meet the statutory obligations such as payment of depositors and other creditors;
- Evaluate legal matters relating to banks in liquidation and recommend appropriate legal actions to ensure that the liquidations' interests are safeguarded; and
- Plan, supervise and review work of assigned subordinates.

##### **Qualifications and Experience**

- MA/MBA/MSc/LLM or equivalent
- Grade 12 School Certificate with a minimum of five (5) 'O' Levels (Credit or better)
- 5 years' work experience
- Experience with emphasis on liquidation, accounting and/or legal aspects an added advantage

##### **Key Knowledge and Skills**

- Analytical skills, in particular financial analysis
- Knowledge of the laws, regulations and guidelines governing the banking sector and insolvency
- Excellent oral and written communication skills
- Computer Literacy
- Sound interpersonal skills

## **CONDITIONS OF SERVICE**

Bank of Zambia Conditions of Service will apply. Please note that the positions are on a Fixed Term Contracts of Employment for three (3) years and renewable subject to good performance.

**Only candidates who meet the above role specifications should apply enclosing their detailed curriculum vitae and certified photocopies of certificates to the undersigned not later than 30<sup>th</sup> May 2019. For more information, visit: [www.boz.zm](http://www.boz.zm).**

*Women are encouraged to apply. Only shortlisted candidates will be contacted.*

**The Director – Human Resources  
Bank of Zambia  
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LUSAKA**